

Request for Bids
Phase 2 ADA Sidewalk Improvements
Various Florence Street Intersections
City of Florence, Colorado
October 1, 2024

The City of Florence, Colorado, is requesting bids from a qualified person, firm, or corporation for construction of ADA accessible sidewalk ramps at various intersections along in Florence.

Bid forms and specifications may be obtained in the Florence City Clerk's office at 600 West Third Street, Florence Colorado 81226, or on the City's website cityofflorence.colorado.gov, or by calling (719) 784 - 4848 Ext. 5.

A **non-mandatory pre-bid meeting** will be held at 2:00 p.m. on Tuesday, October 8, 2024 at the Florence Municipal Center (City Hall). Bids will be accepted in the City Clerk's office up until the date and time noted below. At that time, all bids will be publicly opened and read aloud.

DATE OF BID OPENING: Thursday, October 17, 2024, at 2:00 p.m.

LOCATION OF BID OPENING: Florence Municipal Center, (and Address to Submit Bids) 600 West Third Street Florence, CO 81226

DESCRIPTION OF BID: Phase 2 ADA Sidewalk Improvements"

The City of Florence will accept sealed bids for the following general scope of work for completion 90 days after award. No bid bond is required. 100% performance and payment bonds are required.

This project will re-construct sidewalks at portions of 2 street intersections. The work generally includes removal of existing concrete sidewalk and curb sections, removal of unsuitable sub-soil, placement of compacted base, construction of ADA compliant pedestrian sidewalk ramps, and re-routing affected irrigation lines.

Any questions concerning bids shall be directed to the City Clerk at email address cortlyne.huppe@florencecolorado.org.

Publish: The Daily Record

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1. INTRODUCTION

The City of Florence, Colorado, is requesting bids from a qualified person, firm, or corporation to reconstruct sidewalks, and re-route irrigation lines at various intersections in Florence, Colorado, hereinafter referred to as the "City".

The Contractor, utilizing his own equipment, will be responsible for providing for all excavation, grading, materials, compaction, testing, and traffic control for the City to the scope of work and recommendations of the City. All work must adhere to the City of Florence Street Standards.

To be eligible for consideration, the Contractor, and all subcontractors, must be capable of supplying the services as noted herein, meeting a completion date of May 20, 2024. Due to the need to accommodate the local irrigation schedule, liquidated damages in the amount of \$250 per day will be imposed if the work is not substantially completed by May 12, 2024.

2. SCOPE OF SERVICES

Furnish and install all necessary design, excavation, asphalt milling, materials, measuring, accessories, components, traffic control, safety barriers, equipment, tools, labor, other necessary items, disposal of related debris, and cleanup services needed to construct ADA compatible sidewalk ramps and re-route irrigation lines at various intersections as outlined in the Bid Schedule, within the City of Florence.

The work generally includes:

A. Saw cut existing sidewalk, curb, and gutter, irrigation channels, and piping as needed to accomplish reconstruction.

B. Excavate and remove existing concrete and base material to a depth of 12-inches below top of new finished concrete within construction limits as needed to facilitate reconstruction. Contractor may haul spoil material to a dump site at the Florence City Shop.

C. Verify suitability of underlying soil to support finished work and over excavate areas of poor soil conditions and backfill with crushed stone or compacted sub-base material where directed by City.

D. Backfill excavated area with Class 6 aggregate base material and compact to minimum 95% Standard Proctor density at near optimum moisture content. No concrete shall be placed until City has verified compaction with ground probe. All excavation, backfill, and compaction shall meet the requirements of the City of Florence Street Standards.

E. Prepare compacted base and construct sidewalk, sidewalk ramps, irrigation facilities, and finished asphalt surfaces per plans and directions.

F. Backfill to edges of concrete with native material, site cleanup, removal and off-site disposal of all debris remaining from this work.

3. INQUIRIES AND CORRECTIONS

All inquiries relating to this request shall be addressed to:

City of Florence
Attn: City Clerk
600 West Third Street
Florence, Colorado 81226
cortlyne.huppe@florencecolorado.org.

If a proposing Contractor, submitting a proposal finds discrepancies in, or omissions in the request for bids (RFB), or should require additional clarification of any part thereof, a written request for interpretation may be submitted. Any interpretation of, or change made to the RFB will be made by written addendum to each proposing Contractor, and shall become part of the request for any contract awarded. Oral interpretations are discouraged and the City will not be responsible for the accuracy of any oral explanations. All inquiries shall be made in writing and all responses will be provided in writing, with copies being sent to all proposing contractors. To be given consideration, inquiries must be received at least five (5) calendar days prior to the date established for the opening of the proposals. It shall be the responsibility of each proposing Contractor to verify that every addendum has been received prior to submitting the proposal. The plan set accompanying these bid documents is the City's base intersection curb ramp details. The Contractor is required to verify any discrepancies and make approved corrections for completed and fully functional installations.

4. SUBMITTAL DATE AND LOCATION

All proposals must be received by the business office of the City of Florence, 600 West Third Street, Florence, Colorado 81226, prior to **2:00 p.m., Thursday, October 17, 2024**. Proposals must be submitted in a sealed envelope plainly marked "ADA Sidewalk Improvements" and addressed to the City Clerk.

All proposals duly received will be opened for inspection by the City after that time and date. A tally sheet will be produced listing the results of the proposals. The proposals will be evaluated utilizing the evaluation criteria herein.

5. LATE AND TELEGRAPHIC PROPOSALS

Late proposals will not be accepted under any circumstances and any proposal so received shall be returned to the proposing Contractor unopened. In addition, telegraphic and/or proposals sent by electronic devices are not acceptable and will be rejected upon receipt.

Proposing contractors will be expected to allow adequate time for delivery of proposals. Sole responsibility rests with the proposing Contractor to see that their proposal is received on time.

6. JOB CONFERENCES

A. Pre-Bid Meeting - A **non-mandatory pre-bid meeting** concerning this project will be held at 2:00 p.m. on Tuesday, October 8, 2024 at the Florence Municipal Center, 600 West Third Street, Florence CO 81226, followed immediately by a job-site visit.

B. Post-Award Conference - After the award of the project to the successful proposing Contractor, and prior to beginning of any work, there shall be a meeting of the appropriate parties involved. The purpose of this meeting will be to thoroughly discuss the scope of the project and the work to be done.

7. CONDITIONS OF BID SUBMITTAL

Proposing Contractors shall comply with all conditions, requirements and specifications contained herein; any departure will constitute sufficient cause for rejection of the proposal.

An authorized official of the proposing Contractor must sign the bid. No bid will be accepted from any Contractor that is in arrears for any obligation to the City, or that otherwise may be deemed irresponsible or unresponsive by the City of Florence.

Only one proposal will be accepted from any Contractor.

All prices quoted must be for a period of sixty (60) days following the opening of the proposal.

The City of Florence will not return proposals or other information supplied to them by any proposing Contractor.

The City of Florence reserves the right to reject any and all bids.

The right is reserved to waive any formalities or information contained in any proposal and to award the bid to the most responsive and responsible proposing Contractor as deemed in the best interest of the City.

8. EVALUATION OF PROPOSALS

All bids will be evaluated by the City Council of the City of Florence. Bids will be evaluated on the basis of the Evaluation Criteria noted herein. The City Council may make a selection on the basis of the bids received and may choose to "short list" prospective Contractors for further negotiations. The Contractor selected for the award will be chosen on the basis of the apparent greatest benefit to the City of Florence and not necessarily on the basis of the lowest price. The Florence City Council, at its sole discretion, may award to established Fremont County firms a preference of 5% (not to exceed \$2,500) in accordance with Florence Municipal Code Section 15.10.

9. EVALUATION CRITERIA

Proposals shall be evaluated on the basis of the following criteria:

- Responsiveness to the scope of services and understanding of the project.
- Contractor's experience in dealing with projects of similar scope and nature as determined by references.
- The degree to which the proposal meets or exceeds the terms of the Request for Bids.
- The proposing Contractor's not-to-exceed cost based on the services to be provided.
- Confirmation by the Contractor that the work can be completed by May 20th, 2024, based on receiving a Notice to Proceed on or before February 20, 2024.

10. PROPOSAL ELEMENTS AND FORMAT

Bid proposals submitted shall contain all information as requested herein and any additional information necessary to summarize the overall benefit of the proposal to the City of Florence.

Proposals shall include the following:

- A. A cover letter shall be provided stating the name, address and telephone number of the proposing Contractor, and must bear the signature of the person having the authority to

make the proposal for the Contractor and bind the Contractor in a formal contract with the City.

B. A response that defines the proposing Contractor's plan and timeline to perform the services outlined in the Request for Bids.

C. A listing of the portion of work, if any, that will be subcontracted and the name of the firm(s) that will be used.

D. A listing of at least five (5) references for which the Contractor has provided similar services. Include contact names, addresses, and telephone numbers, if available.

E. The proposed not-to-exceed cost for services for each Bid Item, including the Options and Alternates, using the attached Bid Form.

F. All other items required in the submittal section of these specifications. G. Any other information deemed necessary by the proposing Contractor. H. Provide three (3) copies of the bid proposal and one electronic copy in the bid envelope.

Submittal of a proposal shall serve as certification that the Contractor has full knowledge of the scope, nature, quality and quantity of the work to be performed, and the detailed requirements and conditions under which the work is to be performed.

11. GENERAL REQUIREMENTS

The successful proposing Contractor will be required to maintain insurance coverage for the duration of the contract period as outlined in the Request for Bids.

The successful proposing Contractor shall be prohibited from assigning or subcontracting the whole or any part of the contract without the prior written consent of the City of Florence.

The successful proposing Contractor and its employees and subcontractors will operate as independent contractors and will not be considered employees of the City of Florence.

12. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall be a licensed contractor in the City of Florence, prior to notice to proceed.

The Contractor will provide all necessary traffic control as it relates to this project.

The Contractor will be responsible for performance in accordance with the "Scope of Services".

The Contractor shall confine limits of disturbance to the areas required to perform the actual work, with least disturbance to adjacent areas.

Traffic lanes and sidewalks shall be open as described in the Work Progression section of these bid documents.

13. RESPONSIBILITIES OF THE CITY OF FLORENCE

No materials will be furnished by the City.

The City will provide a site for disposal of tree roots, asphalt pavement, concrete and soil that are removed, loaded, and hauled by the Contractor to the City Shop disposal site.

The City will provide initial property and tenant notifications related to this project.

The City will provide at least one city representative to be available on the project site for periodic inspections and to address questions that the Contractor may have.

14. INDEMNIFICATION

The Contractor agrees to indemnify and hold harmless the City of Florence, and its officers, employees, and representatives, from and against all liability, claims, demands, and expenses, including court costs and attorney fees, on account of any injury, loss, or damage which may arise out of or is in any manner connected with the work to be performed, if such injury, loss, or damage is caused in whole or in part by, or is claimed to be caused in whole or in part by the negligent act or omission, error, professional error, mistake, accident, or other fault of the Contractor, subcontractor of the Contractor, or any officer, employee, or agent of the Contractor.

15. INSURANCE

The Contractor agrees to procure and maintain in force during the term of the contract, at its own expense, the following coverage:

A. Worker's Compensation insurance as required by the Labor Code of the State of Colorado and Employer's Liability Insurance.

B. Commercial General or Business Liability Insurance with minimum combined single limits of one million dollars (\$1,000,000) each occurrence and one million dollars (\$2,000,000) general aggregate.

C. Automobile Liability Insurance with minimum combined single limits for bodily injury and property damage of not less than one million dollars (\$ 1,000,000) for any one occurrence, with respect to each of the Contractor's owned, hired, or non-owned vehicles assigned to or used in the performance of services for the City of Florence.

D. The successful proposing Contractor shall post Payment and Performance Bonds, each in the amount of one hundred percent (100%) of the Contract Price, with a corporate surety approved by the City required for the faithful performance of the contract as stipulated.

E. A Certificate of Insurance, with the City of Florence listed as an additional insured, shall be completed by the Contractor's insurance agent(s) as evidence that policies providing the required coverage, conditions and minimum limits are in full force and effect, and shall be subject to review and approval by the City of Florence prior to commencement of any services. The completed Certificate of Insurance will be filed with the City Clerk.

16. WORK PROGRESSION

At least one lane of traffic shall remain open at all times on all streets within the project area, unless otherwise approved by the City Manager. Two-way traffic shall be restored on all streets within the project area when work is completed each day.

Sidewalks at each intersection quadrant may be closed for up to 14 consecutive days during periods of intensive work at that intersection. Otherwise, sidewalks shall remain open to pedestrian use when work is not in progress at that intersection.

Contractor shall perform all work while keeping his work area of the site safe from intrusion

from water, animals, and unauthorized persons. All work shall be protected from freezing and adverse weather.

The Contractor must repair all demolition performed in excess of that required, and repair all damage to remaining elements due to demolition, at no additional cost to the City.

If unanticipated mechanical, electrical, or structural elements which conflict with the intended function or design are encountered, the Contractor must investigate and measure both the nature and extent of the conflict. Submit sufficient written detail in report to the City Manager to enable evaluation and response. Pending receipt of directive from City Manager, Contractor must re-arrange selective demolition or remodel schedule as necessary to continue overall job progress without delay.

17. CODES, PERMITS, AND STANDARDS OF QUALITY

Contractor is responsible for applying for, paying for, and obtaining all necessary permits and ensuring that all applicable codes are met. Fee for the required City of Florence Street Cut Permit shall be waived by the City.

The City adopted the March 28, 2005, edition of the "Standard Construction Specifications and Standard Details for the City of Pueblo", with revisions, as the City's Street Standards.

18. COMPLETION

Contractor is responsible for final cleaning and debris removal. All surfaces and enclosed spaces shall be cleared of trash and debris. Exposed surfaces and interior of pipelines shall be cleaned of all excess caulk, overspray, and unintended foreign materials, and left fully functional for the intended purposes. All excess materials and debris shall be removed from the site, and properly disposed of by the Contractor at his sole expense.

19. PAYMENTS

Contractor shall invoice City for work completed once per month. City shall pay approved invoice after deduction of ten (10) per-cent of each invoice as retainage. Retainage shall be released to Contractor 30-days after City issues Notice of Substantial Completion.

20. LIQUIDATED DAMAGES

The City, property owners, and the irrigation companies will likely suffer loss if the irrigation facilities affected by this project are not fully functional prior to activation of the irrigation system. The City expects the irrigation system to be activated on about March 15, 2024. The irrigation system is not under the control or direction of the City.

If work is not substantially completed on before the 90 days after award, the Contractor shall pay the City liquidated damages for delay, in the amount of two hundred and fifty (\$250.00) dollars for each day that work remains uncompleted after the 90 days after award. Work shall not be considered substantially complete until all sidewalk, curb, gutter, asphalt, and irrigation systems within the construction area are finished, cured, backfilled, and placed in full use and operation.

21. WARRANTY

The Contractor shall provide a one-year warranty from the date of final completion, as

declared by the City, against faulty or defective materials or workmanship, and promptly repair or replace, at the Contractor's sole expense, any such defects.

BID FORM

Phase 2 ADA Sidewalk Improvements
Various Florence Street Intersections
City of Florence, Colorado

Furnish and install all necessary design, excavation, materials, measuring, accessories, components, traffic control, safety barriers, equipment, tools, labor, other necessary items, disposal of related debris, and cleanup services needed to perform the services as stated in the accompanying Scope of Services and plan set to reconstruct sidewalks at various intersections in Florence, Colorado. No materials will be furnished by the City. The City will provide site for disposal of tree roots, asphalt pavement, concrete and soil that are removed, loaded, and hauled by the Contractor to the City designated disposal site south of the Florence Cemetery.

Specific plan drawings are not provided for re-routing irrigations lines. Work at intersection quadrants with pipe in bid schedule includes constructing catch basins where irrigation troughs are terminated, installing pipe between the basins, and connecting to irrigation lines crossing the street using the tee, elbow fittings, and flexible couplings.

Bid Item # 1 – East Third Street Intersection with Crawford Avenue:

Southeast Corner of Intersection. All items must be complete and functional.

Estimated Quantities:

- Mob / Demob /Tearout / Haul 1 Each
- Concrete Curb and Gutter 26 Lineal Feet measured at gutter flowline
- Concrete Sidewalk .75 Cubic Yards
- ADA Ramp Pad 1 Each
- 2' x 3' x 18" Deep Catch Basin 2 Each
- 8" Schedule 35 PVC Pipe 10 Lineal Feet
- 8" Fernco Type Coupling 1 Each
- Asphalt 1.5 Tons
- Class 6 Roadbase 2-3 tons

Bid Item #1 Total Cost Lump Sum \$ _____ Total Cost

In Words: _____

Bid Item # 2 – East Third Street Intersection with Crawford Avenue:

Southwest Corner of Intersection. All items must be complete and functional.

Estimated Quantities:

- Mob / Demob /Tearout / Haul 1 Each
- Concrete Curb and Gutter 37 Lineal Feet measured at gutter flowline

Concrete Sidewalk 2.5 Cubic Yards
ADA Ramp Pad 2 Each
2x2x18 Deep Catch basin 2 each
8" Schedule 35 PVC 20 lineal feet
8" Schedule 35 PVC Tee 2 each
8" Schedule 35 PVC 45° elbow 1 each
8" Fernco Type Coupling
Asphalt 1.75 Tons
Class 6 Roadbase 5-6- tons

Bid Item #2 Total Cost Lump Sum \$ _____ Total Cost

In Words: _____

Bid Item # 3 – East Third Street Intersection with Crawford Avenue:

Northwest Corner of Intersection. All items must be complete and functional.

Estimated Quantities:

Mob / Demob /Tearout / Haul 1 Each
Concrete Curb and Gutter 9 Lineal Feet measured at gutter flowline Concrete
Sidewalk .75 Cubic Yards
ADA Ramp Pad 1 Each
Asphalt 0.05 Tons
Class 6 Roadbase 1 ton

Bid Item #3 Total Cost Lump Sum \$ _____ Total Cost

In Words: _____

Bid Item # 4 – North Frazier Avenue Intersection with West Main Street:

Northeast Corner of Intersection. All items must be complete and functional.

Estimated Quantities:

Mob / Demob /Tearout / Haul 1 Each
Concrete Curb and Gutter 34 Lineal Feet measured at gutter flowline Concrete
Sidewalk 2.5 Cubic Yards
ADA Ramp Pad 2 Each
Asphalt 1.75 Tons
Class 6 Roadbase 3-4 Tons

Bid Item #4 Total Cost Lump Sum \$ _____ Total Cost

In Words: _____

Bid Item # 5 – North Frazier Avenue Intersection with West Main Street:

Northwest Corner of Intersection. All items must be complete and functional.

Estimated Quantities:

- Mob / Demob /Tearout / Haul 1 Each
- Concrete Curb and Gutter 35 Lineal Feet measured at gutter flowline Concrete Sidewalk 1.75 Cubic Yards
- ADA Ramp Pad 2 Each
- 2' x 2' x 18" Deep Catch Basin 2 Each
- 8" Schedule 35 PVC Pipe 18 Lineal Feet
- 8" Fernco Type coupling 1 each
- Asphalt 1.75 Tons
- Class 6 Roadbase 5-6 Tons

Bid Item #5 Total Cost Lump Sum \$ _____ Total Cost

In Words: _____

Bid Item #6 – North Frazier Avenue Intersection with West Main Street:

Southwest Corner of intersection. All items must be complete and functional.

Estimated Quantities:

- Mob / Demob /Tearout / Haul 1 Each
- Concrete Curb and Gutter 35 Lineal Feet measured at gutter flowline Concrete Sidewalk 1.75 Cubic Yards
- ADA Ramp Pad 2 Each
- 2' x 2' x 18" Deep Catch Basin 2 Each
- 8" Schedule 35 PVC Pipe 18 Lineal Feet
- 8" Fernco Type coupling 1 each
- Asphalt 1.75 Tons
- Class 6 Roadbase 5-6 Tons

Bid Item #5 Total Cost Lump Sum \$ _____ Total Cost In

Words: _____

Project Total: Total of 6 intersection quadrants.

Total Cost Bid Items 1 through 6 \$ _____

Total Cost In Words: _____

Bidder acknowledges receipt of Addendum # _____, if any, and has based this bid upon the revised information.

Signed: _____ Date: _____

Title: _____ Representing:

_____ Phone No: _____ Company Address:

_____ City, State, Zip:

_____ Email Address:
